5 When important meetings are held and it is necessary for both the Secretary to Government and the Head of the Department to attend it should be ensured that in no case more than one representative of the State Government should be present at any meeting to be held at Delhi, or outside the State unless absolutely necessary. The practice of taking deputies and personal staff while going on tour outside the State should be given up.

6 Whenever any officer has to go outside the State specific permission of the Chief Secretary/Minister concerned should be obtained well before the meeting is held. In no case should grant of such permission be presumed and *ex-post facto* sanction sought.

7 The officers should also make it a habit to deal with all cases pertaining to their Department when they visit Delhi – if necessary by even staying one more day rather than make frequent visits to discuss separate subjects, whenever Secretaries to Government and/or the Heads of Departments visit Delhi, they should make it a point to meet their counter-parts and discuss all matters pending or pertaining to their Departments. After their return, they should prepare a brief note indicating the subjects discussed, and action proposed to be taken, and put them up for information of the concerned Minister.

8 The Secretaries to Government and Heads of Departments, and other officers are requested to see that hereafter the above instructions are followed scrupulously.

R. J. REBELO,
*Chief Secretary to Government.*

**DEVELOPMENT, HOUSING, PANCHAYAT RAJ AND CO-OPERATION SECRETARIAT**

**Delegation of Administrative and Financial Powers to the Addl. C. M. O.**

READ :—

1 G. O. No. DPC 41 CWM 71 dated 30th August 1971

2 DO letter No. MD 830 EST 73-74 dated 15th March 1974 from the Chief Marketing Officer, Bangalore.

PREAMBLE —

In Government order dated 30th August 1971 read at (1) above sanction was accorded to delegate the Administrative and financial powers to the Chief Marketing Officer and other subordinate officers of the Department of Marketing and Weights and Measures. The Chief Marketing Officer in his D. O. letter read at (2) above has stated that at the time of delegation of the Administrative and Financial powers, there was no post of Additional/Chief Marketing Officer Subsequently the post of Additional. Chief Marketing Officer was created in the year 1972 and the Additional Chief Marketing officer has been declared as Major Head of the Department of Marketing. The Chief Marketing officer has therefore requested to delegate certain administrative and financial powers for speedy disposal and smooth working.

ORDER No. DPC 159 CMD 74, BANGALORE, DATED 15TH JUNE 1974.

Sanction is accorded to delegate the Administrative and Financial Powers to the Additional Chief Marketing Officer as indicated in the Annexure to this Order.

This order issues with the concurrence of the G. A. D. and Finance Department *vide* their U. O. Note No. GAD 817 SRA dated 15th April 1974 and FD 1637 dated 20th May 1974.

By Order and in the name of the Governor of Karnataka,

K. A. SESHADRI,
*Under Secretary to Government,*
*Development Housing Panchayat Raj and*
*Co-operation Department.*

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## ANNEXURE.

Administrative and financial powers to be delegated to the Additional Chief Marketing Officer.

**ADMINISTRATIVE POWERS**

| Sl. No. | *Additional Chief Marketing Officer* |
|---|---|
| | Powers of his subordinates and the following : |
| 1 | To sanction all kinds of leave and leave salaries except specially disability leave to all Gazetted officers except to the Joint Chief Marketing officer in accordance with the rules. |
| 2 | To transfer the class II Gazetted officers. |
| 3 | Extension or joining time under rule 82 of the KCSR by 15 days in the case of class II Gazetted Officers and 30 days in the case of Non-Gazetted officers. |

**FINANCIAL POWERS**

| | | **Addl. Chief Marketing officer,** |
|---|---|---|
| | Powers of his subordinates and the following : | |
| 1 | To sanction the investigation by the Accountant General of arrears claims of subordinate non-gazetted Government servants (*vide* Art. 20 (a) KFC). | 7 years. |
| 2 | To declare stores as absolute surplus or un-serviceable and dispose them of subject to fixing responsibility for the loss where they have become absolute surplus or unserviceable owing to negligence or fraud, etc on part of individual Government servants (*vide* Art. 168 KFC) | *Rs. 1000 each time* Rs. 2500 p a. |
| 3 | To sanction expenditure on publication of official advertisements in newspapers (rule 65 (1) KCE). | Rs. 1000 p. a |
| 4 | To Sanction the charges for repairs to office bicycles (*vide* rule 55 (7) KCE). | *Rs. 250 each time* Rs. 500 p. a. |
| 5 | To sanction the purchase of book of references relating to the special work of particular departments including periodicals like magazines and journals and books for their departmental libraries and for granting prizes (*Vide* rules 45 (9) KCE). | do |
| 6 | To sanction the purchase of clocks, time pieces, furniture and other articles of office equipment. (*Vide* rule 55 (II) and (28) KCE) | Rs. 5000 p. a. |
| 7 | To sanction hot and cold water charges for offices under their control (*vide* rule 55 (2) and (31) KCE). | Rs. 500 p. a. |
| 8 | To sanction the free supply or purchase of Government publications required for reference in offices under their control from the Government Book Department (*vide* rule 55 (45) KCE). | *Rs. 100 each case* Rs 500 each office p.a. |
| 9 | To sanction the hiring of private buildings including lands for departmental use in consultation with the House Rent Controller (if there is one) or the Executive Engineer of the Division. (*vide* rule 55 (46) KCE). | Cities and District Headquarters Rs. 500 each p. m. and other places Rs. 150 p m. |
| 10 | To sanction local purchase of stationery articles in offices (*vide* rule 55 (48) KCE) | *Rs. 250 eahc time* Rs. 2,500 p. a. |
| 11 | To sanction repairs to typewriters, duplicators and calculating machine of offices (rule 55 (56) KCE). | Rs. 100 p. a. |
| 12 | To sanction expenditure for participation in Dasara or Congress Exhibition or any other Exhibitions within the State. | Rs. 2,000 p. a |
| 13 | To authorise subordinate Government servants to proceed on duty beyond the limits of their charge outside the State but within India (*vide* rule 16 (b) Note 2 KCS Rs). | Full powers in respect of class II Gazetted posts. |
| 14 | To permit subordinate Government servants to perform road journeys between places connected by Railways and claim road metrage for the forward journeys are required to be performed in the interest of public service (*vide* rule 462 (h) and (1) KCSRs). | Full powers |
| 15 | Emergent purchase of stores without reference to stores Purchase Department, subject to ratification by Government. | Rs. 1,000 each time and Rs. 5,000 p. a. |
| 16 | Purchase of Laboratory equipment. | Rs. 25,000 p a. |

K. A. SESHADRI,
*Under Secretary to Government,*
*Development Housing Panchayat Raj and Co-operation Department.*